



March 3, 2026

MEMORANDUM FOR: HENRY MACK
Assistant Secretary
for Employment and Training

A handwritten signature in blue ink that reads "Laura B. Nicolosi".

FROM: LAURA B. NICOLOSI
Assistant Inspector General
for Audit

SUBJECT: Minnesota Employment and Training Grants Audit
Project No. 02-P26-002-03-391

Please be advised that the Office of Inspector General is initiating an audit to determine whether the Employment and Training Administration (ETA) effectively administered grants awarded to Minnesota. We will contact your audit liaison to schedule an entrance conference to discuss the audit's objective, scope, and methodology.

We plan to begin work immediately after our meeting and would appreciate your notifying appropriate agency officials of our plans. To facilitate the start of the audit, we have attached an initial data and information request and would appreciate this information being provided to us no later than March 20, 2026.

Attachment

cc: Greg Hitchcock
Special Assistant, Office of Grants Management, ETA

Chantel Sollers
Audit Liaison, Office of Grants Management, ETA

Data and Information Request

We are requesting the following items:

- | Item # | Description |
|--------|--|
| 1. | A listing of all grants (formula and discretionary) awarded to the State of Minnesota and other Minnesota grant recipients during Fiscal Years 2024, 2025, and 2026. List to include: grant number, grant name, grant recipient name, grant performance period, and amount of grant award. |
| 2. | Listing of contacts for State of Minnesota (name, title, email, and phone number). |